

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 17TH MAY 2021
AT THE COMMUNITY HALL
WATER STREET BRINDLE.
PRESENT:-**

**COUNCILLOR D. CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J. BALDWIN, Dr, Ms. P. McGOVERN, W. NELSON, MRS B.
ROBINSON AND J. SWANN.**

5064. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct.

5065. MINUTES:

The Minutes of the proceedings of the virtual meeting of the Parish Council held on 8th March 2021 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

5066. PUBLIC PARTICIPATION SESSION:

**AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT THE PARISH
COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA**

5067. POLICE LIAISON:

(A). POLICING:

It was reported that speeding cars continued to be a problem on Holt Lane despite police patrols in the area.

There had been a range of consultations circulated since the last meeting regarding various topics dealing with the introduction of the Government restrictions arising from the Coronavirus pandemic and the police budget in April 2021.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

5068. COMMUNITY HALL:

A report was presented on current developments.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interest in this matter in respect of being a representative of the Parish Council on the Community Hall Management Committee.

5069. LALC Report:

The Chairman (Councillor D. Cranshaw) in his role as Chairman of the Association circulated updates from LALC on current issues.

The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Chairman of the Association.

5070. HIGHWAY MATTERS:

(A). FLOODING - WATER STREET:

The County Council had jetted and cleared the gulleys outside Calverts Cottage in March.

The drainage system was clear, however due to the amount of excessive rainfall and the amount of water that runs from the fields, the system could reach capacity during severe weather events. When the rain subsides, the surface water does clear. They would carry out further site observations of the area.

As with many locations in the county, the recent storms and persistent rain had exceeded the capacity of some highway drainage systems. This had created an exceptionally high demand on services. As a result, the County Council was prioritising areas with severe flooding which posed a threat to life and internal flooding of properties.

They would contact the landowners, asking them to consider implementing their own measures to reduce the amount of water that reaches the highway, by utilising storage or slowing the water on their land.

(B). HIGHWAYS WINTER SERVICE BRIEFING:

Copies of the latest Briefing were circulated.

(C). GRIT BINS:

The County Council was asked to provide grit bins at Hillhouse Lane near the level crossing and at the grass triangle near the junction of Hillhouse Lane and Oram Road. At the last meeting the Parish Council was informed that these locations were currently being assessed. This was ongoing.

(D). STILE - FOOTPATH 67:

The stile on the footpath leading to the M65 Motorway Bridge had been damaged and needed repairing. The Clerk would notify the Countryside Service.

At this point Councillor Swann entered the meeting.

(E). PRIVATE ROAD:

It was reported that Private Road was accessible but one way working was in operation.

It was felt that major work to upgrade the road was required and the County Council should be asked to carry out major improvement work as soon as possible.

(F). TEMPORARY ROAD CLOSURE - DOVER LANE:

Advance notice had been received that Dover Lane would be closed from 09.30 hours to 15.30 hours on Thursday 8th July 2021 to allow Openreach to carry out cabling work Cadent to install a new gas main. The diversion route would be via Duxon Hill and Windmill Lane.

(G). MILL HOUSE LANE - FOOTPATH SIGN:

The public footpath sign at Millhouse Lane Cottage was missing and had been reported to the Countryside Service.

(H). ACCESS TRACK - JUNCTION OF BACK LANE AND DUXON HILL:

At the last meeting the Vice Chairman(Councillor D. Metcalfe) reported that a chain had been put across the access to the former tip site in this location which obstructed the footpath.

A local resident reported parking issues and asked if anything could be done to resolve the issue.

In past times the residents have been able to use the track as parking space and had done so for the past 20 years and more.

With the change in ownership and the farmer's need to access his land on the old tip site on a twice daily routine (they had horses on the land) the parking of cars became an issue. Hence the chain.

The land was private land and it was understood that the land owner would be unlikely to agree to the chain being moved a little further back, but that would then reintroduce the parking issue.

This would only affect 1 house. Other residents had both a garage and a parking space. It was visitors parking that appeared to be a problem.

There seemed little which could be done.

5071. CHORLEY COUNCIL REPORT:

Details of the local elections were reported.

5072. PLANNING REPORT:

(A) Decisions:

The following decisions on the applications had been made since the last meeting of the Parish Council:-

1. Single storey rear extension (following demolition of existing conservatory) 22 Smithy Close . (App no 21/00159/FULHH). - Granted.
2. Single storey rear extension (following demolition of existing single storey rear extension) 41 Bournes Row (App no 21/00022/FULHH). - Granted.
3. Two storey rear extension Prospect Cottage Gregson Lane (App no 21/000119/FULHH). - Deferred for site inspection.

The Parish Council had objected to this on grounds of overlooking and loss of light.

4. Prior approval to determination for proposed demolition of the end bay of an agricultural building Pippin Farm Pippin Street (21/00021/DEMCON). - Granted

5. Prior approval application under schedule 2 part 3 class Q (a and b) of the Town and Country Planning (general permitted development) (England) order 2015 for the proposed change of use of agricultural building to a dwelling house Pippin Fold Pippin Street. (App no 21/00003/P3PAO) - Granted.

6. Conversion of existing garage to a self contained two bed roomed house Ladywell Gowans Lane (App no 20/01339/FUL). - Granted.

7. Notification of intention to install 9m high electronic communications pole for fixed line broadband Anderview Farm Hillhouse Lane (App no 21/00318/NOT) - Granted.

8. Installation of new windows Bournes Mill Bournes Row (App no 21.00106/FUL). - Granted.

9. Minor non material amendment to planning permission 19/01053/FUL (Erection of dwelling house (following demolition of existing stables) 1) to amend the layout to reduce the size of the driveway and parking area. 2) Elevation changes specifically to define the elevation facing the highway as the principle elevation with entrance door. Scale Hill Farm Windmill Lane (App no 21/00231/MNMA). - Approved.

10. Conversion of existing buildings to three dwellings and four workshop units (Use Class E(g)) High Cop Farm Denham Lane. (App no 20/01393/FUL). - Granted.

11. Application for work to protected trees Chorley TPO 11(Brindle) 1999 reduction of overhanging branches St, James Parish Church Water Street (App no 21/00082/TPO). - Granted.

(B). Applications:

The following applications had been submitted since the last meeting of the Parish Council:-

1. Prior approval application under Part 3 Class O of the Town and Country (General Permitted Development) (England) Order 2015 for change of use from office (Class B1a) to 8 apartments (Class 3) Brindle Mill Cottage Bournes Row (App no 21/00366/P3PAJ).

The Parish Council objected to this on grounds of lack of parking and an over development of the site. Several local residents had also objected.

2. Section 73 application to vary condition 3 (approved plans) attached to planning permission 19/00623/FUL (Conversion of existing barns to 4 dwellings and erection of 3 garages) to amend garage types and porch. Leigh Farm Marsh Lane .(App no 21/00308/FUL).

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3. Application for tree works Chorley TPO 11 (Brindle) 1999 Cross Keys Villa Sandy Lane. (App no 21/00422/TPO).

4. Application for a certificate of lawfulness for a proposed detached outbuilding to accommodate a swimming pool and home gymnasium. Silcock Farm Windmill Lane. (App no 21/00476/CLPUD).

5. Erection of two agricultural buildings for keeping of livestock and one agricultural welfare building Holmes Farm Sandy Lane. (App no 21/00349/FUL).

6. Prior approval application under schedule 2 Part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for proposed change of use of agricultural building to dwelling house Jack Green Farm Oram Road. (App no 21/00352/P3PAO).

7. Conversion of existing barn to dwelling Pippin Street Cottage Pippin Street. (App no 21/00375/FUL).

Details had been circulated to all Members and comments made as reported.

Chorley Council had been informed of the observations.

(C). DEVELOPMENT- BIRCHIN LANE:

It was reported that that a van was permanently parked in a field on the west side of Birchin Lane about 20 metres from its junction with Denham Lane advertising Glamping.

The Planning Enforcement Officer at Chorley would be asked to investigate.

5073. ACCOUNTS FOR PAYMENT:

The Clerk reported the following accounts for payment had been received.

1. A. Harkness	Payroll - January - March 2021	£1089.90.
2. HMRC	Tax on Salary/Expenses	£304.58.
3. A. Harkness	Print Cartridges	£71.86.
4.Brindle Community Hall	Hire of Room May 2021	£20.00.
5.Whitehead and Aldrich	Payroll Services Quarter ended 31st March 2021	£54.20
6. LALC	Annual Subscription	£268.73
7.G. Vinten	Planters Parish Pound	£143.96
8.D.Metcalf	Zoom Rental	£14.39.

5074. APPLICATION FOR GRANT:

The Chairman (Councillor D. Cranshaw) declared an interest in the matter being the Chairman of the Community Hall Management Committee and left the room during consideration of the item.

The Vice Chairman (Councillor D. Metcalfe) was in the Chair for this application.

An application for a grant by the Treasurer of the Community Hall Management Committee was submitted. A copy of their latest accounts was circulated.

A grant of £100.00 was agreed.

The Chairman (Councillor D. Cranshaw) returned to the Meeting at this point.

5075. AUDIT OF PARISH COUNCIL ACCOUNTS 2020/21:

The Clerk reported details of the Audit for 2020/21 and proposed that the Parish Council should apply for a certificate of exemption from external audit as the Income and Expenditure was below the £25,000 limit.

It was still necessary for an internal audit to take place and the Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the accounts had been undertaken in accordance with prescribed regulations.

A copy of the Statement of Governance, the Annual Return and the Internal Auditor's Report was circulated to each Member of the Parish Council.

Under the regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 14th June to 23rd July 2021.

Resolved: - (1) That the Parish Council apply for a certificate of exemption from External Audit.

(2) That the Parish Council accepts the report of the Internal Auditor

(3) That the Independent Internal Auditor's fee of £50.00 be paid.

(4). That the Parish Council acknowledges its responsibility for the preparation of the accounts and confirms, to the best of its knowledge and belief that the Council's accounts for the year ended 31st March 2021 are true and correct and it has considered the statement of governance in connection with those accounts.

(5). That the Chairman (Councillor D. Cranshaw) be authorised to sign the Annual Return where appropriate.

(6). That the Audit documents be displayed on the Parish Council website.

5076. INSURANCE PREMIUM - RENEWAL.

Details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2021 were submitted.

He reminded the Parish Council that in 2019 it had entered into a three year agreement with the Insurers. Three quotations had been provided and the lowest from Pen underwriting Ltd amounted to £398.25.

The Parish Council was requested to consider the offer and decide whether the cover offered was adequate.

A sum of £450.00 had been included in the Parish Council's Estimates for this premium in 2021/22.

The Parish Council considered that the Council's Insurance was adequate, the quotation from Pen Underwriting Ltd be accepted, and that it be renewed for 2020/21 at a premium of £395.79.

5077. 2021 PRECEPT /COMMUNITY INFRASTRUCTURE LEVY:

The Clerk reported the payment of the Annual Precept of £6,800.00 and a final payment of the levy funds by Chorley Council amounting to £1441.88.

5078. COMMUNICATIONS UPDATE:

Condensed versions had been submitted to Brindle Voice. Councillor Dr Ms P. McGovern was thanked for producing this.

5079. PARISH POUND:

The Parish Council were reminded that apart from the question of the type of gate to be provided the work to improve the Parish Pound had been completed.

The main contractor and the Residents Group Lane had been thanked for their work.

Mr. Savage had submitted his invoice for the preparatory work amounting to £1,800.

A cheque was signed for this amount.

Further consideration would be given to the type of gate and the provision of a suitable story board detailing the historical significance of the Pound.

5080. PARISH PLAN - WELCOME TO BRINDLE SIGNS:

The Clerk had consulted the County Council on the location of the signs with the view to avoiding clutter and a reply was awaited.

5081. BEST KEPT VILLAGE COMPETITION:

The Competition which was postponed in 2020 would now take place and inspections would commence on 1st June 2021. The Community Hall had been entered in the Certificate of Merit Section.

Councillor Dr. Ms McGovern left the meeting at this point.

5082. BRINDLE ESTATE WOODLANDS:

The Parish Council were reminded that the Brindle Estate had prepared a woodland estate management plan and asked for any comments by 31st March 2021. The Clerk had requested the views of the Parish Council and had responded to the Estate welcoming the proposals.

5083. DATE OF NEXT MEETING:

Monday 28th June 2021 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 9.15p.m.

SIGNED

**CHAIRMAN
28TH JUNE 2021**