

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 1ST NOVEMBER 2021
AT THE COMMUNITY HALL
WATER STREET BRINDLE.
PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J.BALDWIN, Ms L. CROASDALE, MRS B.ROBINSON, Ms C.
SINGLETON AND J.SWANN.**

ALSO IN ATTENDANCE:- ONE MEMBER OF THE PUBLIC.

5147. MR. M. McGOVERN:

The Chairman (Councillor D. Cranshaw) referred to the recent death of Mr. McGovern. All present observed a minute`s silence as a mark of respect and offered their condolences to his partner Councillor Dr Ms P. McGovern.

5148. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted from Councillors Dr. Ms P. McGovern and W. Nelson.

5149. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council`s Constitution and the Members Code of Conduct. No one did so at this stage.

5150. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 20th September 2021 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

5151. PUBLIC PARTICIPATION SESSION:

**AS NO ISSUES WERE RAISED THE PARISH COUNCIL CONTINUED WITH THE
ITEMS ON THE AGENDA:-**

5152. POLICE LIAISON:

(A). POLICING:

The police were not present.

There had been a range of consultations circulated since the last meeting regarding various topics.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

5153. COMMUNITY HALL:

A report was presented on current developments.

There still remained a vacancy for a Parish Council representative.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interest in this matter in respect of being a representative of the Parish Council on the Community Hall Management Committee.

5154. LALC Report:

The Chairman (Councillor D. Cranshaw) in his role as Chairman of the Association circulated updates from LALC on current issues. Various consultation documents had been circulated since the last meeting plus the Annual Accounts.

The Parish Council was reminded that 77th LALC AGM would be held on 20th November 2021 via Zoom.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interest in this matter in respect of being a representative of the Parish Council on the LALC.

5155. HIGHWAY MATTERS:

(A). FLOODING:

County Councillor Cullens reported on the response from the Highways Department to the flooding in Water Street.

Drainage work had been included on a list of small improvements but the County Council were unable to specify when the work would be done,

Once completed they would be monitored for their effectiveness.

It was felt that the cause of the running water was a defective drainage tile under the road. The County Council would be informed.

The well referred to at the last meeting was functioning satisfactorily.

Flooding was also reported at Denham Lane and Pippin Street. These would be reported to the County Council.

(B). FOOTPATH STILES:

The repair of the stiles on the footpath near the M65 underpass and at Workhouse Lane were still to be completed. The current issues facing the countryside service were referred to and it would be some time before the repairs took place.

Since the last meeting a step on the stile near the underpass had been broken.

This would be reported to the Countryside Service.

(C). WITHNELL FOLD NATURE RESERVE:

At the site meeting with the County Council's Countryside Officer on Wednesday 29th September 2021 it had been agreed the the County Council would undertake some work at the site. The Parish Council would look into the improvement of the public footpath from Water Street to the nature reserve in conjunction with the landowner.

The Chairman (Councillor D.Cranshaw) would meet the landowner to discuss this and in the meantime circulate a copy of the route to Members of the Parish Council.

(D). GINNEL SMITHY CLOSE - SANDY LANE:

The issues regarding raised manholes, the defective street light, a rat problem and overgrown hedges continued and had been raised again with the County Council and . Chorley Council.

Estimates for the resurfacing of the ginnel had been obtained,

The Chairman (Councillor D. Cranshaw) would discuss improvements with the landowner and arrangements would be made for a site visit prior to the next meeting.

(E). DOVER LANE - TEMPORARY CLOSURE:

The Parish Council was reminded that Dover Lane would be closed temporarily from 1st November to 5th November 2021 to enable Network Plus on behalf of Electricity North West to install a new customer connection. The alternative route was Hoghton Lane - Sandy Lane - Windmill Lane.

(F). PIPPIN FOLD - PIPPIN STREET:

The County Council had indicated that the hump at Pippin Fold – Pippin Street did not form part of the adopted highway and as such was outside their responsibility.

The Parish Council requested a site meeting with the County Council.

(G). GRIT BINS:

Some time ago there were problems on Hillhouse Lane near to Mintholme level crossing due to icy weather the Parish Council requested a grit bin be located here. Also there were similar problems at the junction of Oram Road and Hillhouse Lane.

With regard to Mintholme the request was declined as it did not meet the criteria.

The County Council was assessing the junction of Oram Road to see if it was a suitable location for a bin.

(H). DUXON HILL:

Chorley Council would be requested to sweep Duxon Hill.

5156. CHORLEY COUNCIL REPORT:

Details of the matters affecting the Parish Council were reported.

5157. PLANNING REPORT:

(A) Decisions:

The following decisions on the applications had been made since the last meeting of the Parish Council:-

1.Application to discharge condition 10 (written scheme of investigation) of planning permission 19/00705/FUL (Conversion of barn to dwelling and erection of detached garage) and condition 7(written scheme of investigation.) of listed building consent 21/00547/LBC. (Application for listed building consent for works in association with the conversion of the barn to a dwelling as permitted under planning permission 19/00705/FUL (Conversion of barn to dwelling and erection of detached garage) Tullis Farmhouse Barn Sandy Lane. - Granted

2.Building up the existing stone boundary wall to 1.5 metres in height , the provision of new replacement access gates and erection of a timber shelter within school grounds St. James CE School Water Street. - Granted.

3.Application to discharge conditions 9 (landscaping) and 13 (site access and the off - site works of highway improvement) attached to planning permission 20/01393/FUL - conversion of existing buildings to three dwellings and four workshop units (Use Class E (g)) App no 21/01221/DIS. - Granted.

(B). APPLICATIONS:

The following applications had been submitted since the last meeting.

1. Erection of a two storey side/rear extension following demolition of existing single storey side and rear extension and alterations to elevations and fenestration Brooklyn Sandy Lane (App no 21/01117/FULHH).

Comments were reported but it was agreed no observations be made.

2. Prior approval application under Part 3, Class Q(a and b) of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed change of use of agricultural building to dwelling house and associated building operations Pippin Fold Pippin Street.

The previous history of developments at this site was discussed and comments made on the current application.

Objections would be made to Chorley regarding the application.

5158. ACCOUNTS FOR PAYMENT:

The Clerk reported the following accounts for payment .

1. Brindle Community Hall	Hire of Room November 2021	£20.00.
2. A. Harkness	Clerk Salary and Expenses Quarter ending 30th September 2021.	£1196.90.

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3. HMRC.	Tax	£329.35.
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The accounts were approved and cheques signed.

5159. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

5160. HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2020/21:

A half yearly financial statement and report was circulated dealing with the Parish Council's Estimates for 2022/23 the report gave details of actual spending in 2019/20 together with an update of spending in the current financial year and set out the proposed estimated spending for 2022/23.

The report revised the allocations for the Parish Pound, grant allocations, maintenance costs the cost of local elections and the upgrade of the Parish Council website. It was also recommended that the grant element for the community charge should be absorbed by the Parish Council. It was also suggested that a sum of £500.00 be included in the Estimates for events to mark the Queen`s Platinum Jubilee.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year.

The Chairman (Councillor D.Cranshaw) reminded the Parish Council that last year they had agreed that the Clerk should receive an annual increase in his salary.

The Parish Council then decided what the precept should be for next year.

The financial statement was accepted

The Estimates as set out below were approved and the Parish Council's 2022/23 precept on Chorley Council would be £6,800.00.

HALF YEAR FINANCIAL STATEMENT 2021 AND DRAFT ESTIMATES 2022/2023

LAST YEAR 2020/21	DESCRIPTION	CURRENT YEAR 2021/2022		ESTIMATES 2022/23
ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
15592.00	B/FWD	16931.00	16931.00.	4576.00.
6527.00	PRECEPT	6527.00	6527.00	6527.00

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273.00	GRANTS	273.00	273.00	273.00
137.00	VAT	157.00	157.00	250.00
5.00	INTEREST	5.00	5.00	10.00
134.00	HOGHTON STATIONERY REFUND	NIL	NIL	150.00
4630.00	CIL PAYMENTS	1442.00	1442.00	NIL
27298.00.	TOTAL RECEIPTS	25335.00.	25335.00.	4986.00.
PAYMENTS				
4794.00	PAYROLL	5000.00	3330.00	6000.00
650.00	GRANTS – SECTION 137 PAYMENTS	600.00	500.00	600.00
380.00	INSURANCE	400.00	396.00	450.00
288.00	SUBSCRIPTIONS	300.00	269.00	350.00
50.00	AUDIT FEES	50.00	50.00	50.00
124.00	HIRE OF ROOMS	160.00	80.00	200.00
320.00	STATIONERY AND EQUIPMENT	600.00	120.00	600.00
NIL	TRAINING	75.00	NIL	75.00
NIL	WREATH	30.00	NIL	30.00
1537.00	PARISH PLAN	4000.00	1079.00	2500.00
85.00	PARISH POUND	5000.00	5651.00	500.00
NIL	NOTICE BOARDS	300.00	300.00	200.00
NIL	ELECTION FEES	294.00	294.00	300.00
15.00	BEST KEPT VILLAGE COMPETITION	20.00	NIL	20.00
NIL	DENHAM QUARRY MANAGEMENT PLAN	500.00	NIL	500.00

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NIL	MAINTENANCE	500.00	100.00	100.00
120.00	PAYROLL SERVICES	200.00	108.00	220.00.
100.00.	WEBSITE	130.00	144.00	150.00
NIL	ZOOM RENTAL	NIL	42.00	NIL
NIL	QUEENS PLATINUM JUBILEE	NIL	NIL	£500.00
8463.00	TOTAL	18159.00	12463.00.	13345.00

5161. PARISH POUND:

The new gate had now been erected to the Parish Pound.

5162. PARISH PLAN - WELCOME TO BRINDLE SIGNS:

Arrangements were being made to erect the signs.

5163. BEST KEPT VILLAGE COMPETITION - RESULTS:

The Clerk circulated a copy of the Judges report. This report would be circulated to the various organisations and placed in Brindle Voice.

5164. COMMUNICATIONS UPDATE:

Condensed versions had been submitted to Brindle Voice. Councillor Dr Ms P. McGovern was thanked for producing these.

5165. BUS SERVICE IMPROVEMENT PLAN:

The Parish Council was reminded of the County Council Bus Service Improvement Plan and the survey on the strategy.

5166. REMEMBRANCE SUNDAY:

The Clerk reported that he had received an invitation from the Brindle St. James Parochial Church Council inviting the Parish Council to attend the Remembrance Day Service at the Parish Church of St. James on Sunday 14th November 2021 at 10.45 a.m.

The Mayor of Chorley had also invited representatives of the Parish Council to the Remembrance Day Parade in Chorley,

The invitation was accepted, and a wreath would be laid at the Memorial to the Fallen by the Vice Chairman (Councillor D. Metcalfe) on behalf of the Parish Council and that the wording on the wreath be as follows "In memory of all in the Parish who gave their lives."

5167. TREE PLANTING IN BRINDLE:

A local resident had asked if it was intended to plant any trees in Brindle under Chorley Council's Emergency Tree Plan. The Chairman (Councillor D. Cranshaw) would speak to the resident concerned.

Also Westfield Trees had updated the Parish Council regarding the replacement of

the dead tree at Three Trees.

5168. CHORLEY/PARISH LIAISON MEETING:

There was a meeting on Wednesday 20th October 2021.

5169. QUEEN`S PLATINUM JUBILEE:

The Parish Council had been approached to see if it would provide a beacon to mark the Jubilee.

An approach would be made to the uniformed organisations regarding this.

5170. DATE OF NEXT MEETING:

Monday 6th December 2021 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.55 p.m.

SIGNED

**CHAIRMAN
6TH DECEMBER 2021**