

**MINUTES OF THE MEETING OF  
BRINDLE PARISH COUNCIL  
HELD ON 9TH OCTOBER 2017  
AT THE COMMUNITY HALL  
WATER STREET BRINDLE.**

**PRESENT:-**

COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -  
COUNCILLORS J.BALDWIN, C. HINDLE , MRS S. LONG, DR P. MCGOVERN AND  
MRS B.ROBINSON..

**ALSO IN ATTENDANCE:- ONE MEMBER OF THE PUBLIC.**

**4493. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from Councillors W.Nelson and J.Swann.

**MR DAVID DICKINSON:**

The Chairman (Councillor D. Cranshaw) referred to the recent death of Mr. Dickinson who had served as the Ward Councillor for Brindle and Hoghton on Chorley Council and regularly attend meeting of the Parish Council.

All present stood silent for a few moments as a mark of respect.

**MR. CARSON:**

The Chairman (Councillor D. Cranshaw) referred to the recent retirement of Mr. Carson from Chorley Council.

Resolved:- That a letter of appreciation be sent to Mr Carson for the services rendered by him to the Parish Council.and he be wished a long and happy retirement.

**4494. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

**4495. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 4th September 2017 having previously been circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

**4496. PUBLIC PARTICIPATION SESSION :**

**THE MEMBER OF THE PUBLIC WAS INVITED TO GIVE HIS VIEWS AND ASK QUESTIONS OF THE PARISH COUNCIL ON ISSUES ON THE AGENDA OR RAISE ISSUES FOR CONSIDERATION. HE INDICATED HE WOULD RAISE ISSUES DURING THE COURSE OF THE MEETING.**

**THE PARISH COUNCIL PROCEEDED WITH THE BUSINESS ON THE AGENDA.**

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

### **4497. POLICE REPORT:**

The police were not present. Councillor Mrs Long reported that she had been in contact with Sergeant Bullock from the Lancashire Police and he had indicated that police activity had been undertaken recently in the Parish. A special constable would be assigned to Brindle. He also stated he would attend future meetings of the Parish Council..

Criminal activity was reported.

Resolved:- That the reports be noted.

### **CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated copies of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

### **4498. COMMUNITY HALL:**

A report was presented on current activities.

The Clerk reported he had been approached regarding the nomination of trustees.

Resolved:- That the report be accepted and that the Parish Council's existing representatives on the Community Hall Management Committee be nominated as trustees.

*The Chairman (Councillor D. Cranshaw ) and Councillor Mrs S.Long declared personal and non prejudicial interests in this matter in respect of being representatives of the Parish Council on the Community Hall Management Committee.*

### **4499. LALC REPORT:**

The Clerk reported details of the current newsletter including the Annual Accounts for 2016/17.

He also reported the Parish Council had received a consultation from NALC regarding Planning For Homes.

A report was presented on the meeting of the Chorley Area Committee held on 5th October 2017 at Chorley Town Hall.

Resolved:- That the reports be accepted.

*The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interests in this matter in respect of being Vice Chairman of the Association and took no part in the discussion.*

### **4500. HIGHWAY MATTERS:**

#### **(A). FLOODING:**

The Clerk reported latest situation regarding the clearing of gullies and ditches.

The gullies at Top oth Lane, Hillhouse Lane and Denham Lane and Duxon Hill had been inspected and work had been carried out .

The gulley near the post box on Holt Lane was still to be looked at.

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

Further flooding was reported at Birch House and on the south side of Hillhouse Lane near Summerhill, opposite the school on Water Street, near Brindle St. Joseph's Parish Hall and at the junction of Private Road and Gowans Lane.

With regard to the flooding at St. Joseph's Parish Hall County Councillor Snowden had discussed this with engineers from the County Council and they would include the gully in a regular cleaning schedule.

The Vice Chairman (Councillor D. Metcalfe) felt that the flooding near the church hall was the result of run off from adjoining fields and the lack of gulleys on that side of the road to take this flow.

Councillor Baldwin reported a drain on Denham Lane was blocked it could not be seen as the grass verge was overgrown. He also reported three other blocked drains the stretch of road between Lower Copthurst Farm and Top Lock..

Resolved:- That the flooding situation continue to be monitored, that the Clerk contact the County Council to ascertain the latest position and report the latest gully problems.

### **(B). PRIVATE ROAD:**

The Clerk reported the current situation regarding the work to support the carriageway and clear the gullies near Holly Bank.

The County Council officers had met with the owner of Holly Bank and requested him to clear the ditch at his property before they carried out any works, this work had been done. Officers were now arranging for investigations to be carried out.

All actionable defects, such as potholes and the road surface on Private Road had been marked up and these would be repaired within 20 working days of the 9th October 2017.

One pothole had been repaired but another one between Mintholme and Chapel Fold had not been touched. It was also necessary to repair the road surface.

Councillor Mrs Long reported that Private Road would be closed over two weekends to allow Network Rail to replace the existing railway bridge.

Resolved:- (1). That the Clerk request the County Council to complete the work as soon as possible and to repair the potholes.

(2) That the Clerk ascertain why the Parish Council had not been notified of the road closure.

### **(C). HOLT LANE - HIGHWAY DEFECTS:**

The Chairman (Councillor D. Cranshaw) reported that this was one of the subjects discussed with the County Councillor on 10th August 2017 and he had agreed to investigate the delays in dealing with this.

It was understood that repairs had been carried out.

Resolved:- That the Chairman (Councillor D. Cranshaw) confirm that the work has been done.

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

### **(D). HIGH COP:**

A member of the public reported that he had discussed the signage and the removal of the salt bin at Top oth Lane with the County Councillor and he was investigating further.

The Vice Chairman (Councillor D. Metcalfe) reported that the traffic chevron signs were deteriorating.

Resolved:- That the Clerk contact County Councillor Snowden to ascertain the current position regarding these matters and report the deterioration of the signs at High Cop.

### **(E). PIPPIN STREET:**

At previous meetings it had been mentioned that a resident of Pippin Street had referred to the deterioration in the road surface and the existence of a large pothole this had been reported to the County Councillor on 10th August 2017.

Councillor Mrs Robinson reported that the pothole had been marked for attention.

Resolved:- That the County Council be asked for an update on these matters.

### **(F). ROAD SURFACES:**

At the last meeting Councillor Swann reported that the road surface in Hillhouse Lane two hundred metres from the junction with Sandy Lane was in poor condition.

Councillor Baldwin reported that Birch Lane was similarly affected.

The County Council had previously acknowledged that the road surface in Bournes Row and Bournesfield and Duxon Hill required attention. County Councillor Snowden had been informed at the meeting on 10th August 2017.

The Vice Chairman (Councillor D. Metcalfe) reported that there was a pothole on the B5256 Sandy Lane near Bury Farm.

He also reported work had been done to the major potholes at Duxon Hill but the repairs had not been sealed and suggested that the work may be undone at the first frost .

Resolved:- (1) That County Councillor Snowden be reminded of the conditions at Hillhouse Lane, Birch Lane Bournes Row and Duxon Hill and asked for an update and informed of the possible problems with the potholes at Duxon Hill..

(2) That the pothole on Sandy Lane be reported to the County Council for attention.

### **(G). NOTICE BOARD - TOP OTH LANE:**

The Clerk reported the current situation.

Resolved:- That the report be noted.

### **(H) . TOP OTH LANE:**

#### **(1) Traffic Speeds:**

At the last meeting members of the public had expressed concern at the speed of traffic through Top oth Lane, which had the national speed limit. It was suggested that

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

either the roadway should have SLOW signs painted at either end of Top oth Lane introduce a 20 mph limit or have speed humps.

The Chairman (Councillor D.Cranshaw) had reminded the Parish Council that a 20 mph limit had been put forward to the County Council in the past and this had been not been agreed to.

The County Council was informed of the concerns of residents at Top oth Lane and asked to consider the provision of SLOW markings or speed humps.

A response was awaited.

Resolved:- That the Clerk contact the County Council again.

### **(2). Road Levels:**

Members of the Public reported the tarmac repair across the roadway by 20 Top oth Lane had sunk below the road level. There were many heavy vehicles that use this roadway and the vibration causes the houses to shake. Action had been taken on this request.

Resolved:- That the report be noted.

### **(3) Flooding:**

At the last meeting members of the Public reported concerns regarding flooding in heavy rain. The County Council was requested to undertake a water flow test of the drains at Top oth Lane. To date this had not been done. .

Resolved:- That the County Council be asked to expedite this matter.

### **(I). DENHAM LANE - GRIDS:**

At the last meeting a local resident had mentioned that some of the grids on the roadway of Denham Lane were set too deep and a problem to cars when they roll over them in passing large vehicles.

The County Council had investigated this and found no issues with the the grids

Resolved:- That the report be noted.

### **(J). SANDY LANE - GRASS VERGES:**

At the last meeting members of the public reported that length of Sandy Lane from the centre of the Village to Holt Lane was dangerous for walkers because the verges were not cut and walkers had to use the road way passing blind bends.

Chorley Council had cut the verges on Sandy Lane.

The Vice Chairman (Councillor D. Metcalfe) reported that the grass verges from Back Lane to Duxon Hill required attention.

Resolved :-That the Clerk inform Chorley Council regarding the condition of the grass verges from Back Lane to Duxon Hill.

### **(K) IRON MAN EVENT:**

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

The Clerk reported the comments received regarding this yeas event.

Resolved:- That these be forwarded to Chorley Council

### **(L). FOOTPATHS:**

Councillor Dr. McGovern expressed concern that the footpaths at Breworths Fold and on Marsh Lane had been plowed over and were inaccessible. It was felt that that rights of way could be lost if not reseeded. It was suggested that the County Council should be asked to consider rerouting them.

It was pointed out that the County Council were reluctant to carry out footpath diversions. It was understood that the footpaths would be reseeded when conditions allowed.

Resolved:- That the situation continue to be monitored.

### **(M). HEDGES:**

Councillor Dr. McGovern reported that hedges had been cut near Top oth Lane but the clippings had not been swept up and were causing hazards for road users on Marsh Lane and Denham Lane.

Resolved:- That Chorley Council be informed.

### **4501. CHORLEY COUNCIL REPORT:**

Councillor Mrs Long reported there were no issues affecting the Parish Council.

Resolved: - That report be accepted.

### **4502. PLANNING REPORT:**

#### **(A). DECISIONS:**

The Clerk reported that no decisions had been made since the last meeting of the Parish Council.

Resolved :- That the report be noted.

#### **(B). APPLICATION:**

The Clerk reported that the following application had been had been received since the last meeting of the Parish Council.

Erection of two storey rear extension 95 Bournes Row (App no 17/00901/FULHH) Applicant Mr. Balycky.

Details had been circulated to all Members and comments had been received.

Resolved:-That the comments be forwarded to Chorley Council.

#### **(C) CENTRAL LANCASHIRE EMPLOYMENT PLANNING DOCUMENT:**

The Clerk reminded the Parish Council that they had considered this document in May 2017 and made no comment. The document had now been adopted by Chorley Council.

Resolved;- That the report be noted.

### **4503. ACCOUNTS FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

1. A. Harkness	Clerk - Salary and Expenses Quarter ended 30th September 2017.	£891.28.
2 HMRC	Tax on Clerk Salary and Expenses September 2017	£185.00.
3. Brindle Community Hall	Hire of Room October 2017	£20.00.
4. J. Savage	Fitting of Bench - Oram Road.	£250.00.
5.. B .Fleming	Supply of Materials for provision of Bench - Workhouse Lane 2017.	£42.15.
6. D. Metcalfe	Website renewal	£71.86.
7. LALC	Booklet	£5.46.

Resolved:- That the accounts be paid.

#### **4504. AUDIT OF PARISH COUNCIL ACCOUNTS 2016/17:**

The Clerk reported that the Annual Audit of the Accounts for 2016/17 had been completed and a minor administrative issue was raised regarding asset valuation.

The completion of the audit had been publicised and the documents placed on the Parish Council's website, no fee was payable.

This was the last audit to be undertaken by the Parish Council's current auditors.

Resolved:- That the audit opinion be noted, and approved and the Annual Return be adopted

#### **4505. PARISH POUND:**

The Chairman (Councillor D. Cranshaw) reported on the meeting held on 11th September to discuss the provision of a story board at the Parish Pound.

He had discussed the proposals with the Historical Society and unfortunately they were not in a position to fund any initiatives and therefore he recommended that the Parish Council proceed with the provision of an interpretation board.

Resolved:- That Chorley Council be informed accordingly.

#### **4506. PARISH PLAN - BENCHES:**

The Clerk had circulated an email from County Councillor Snowden setting out the County Council's views regarding the siting of the bench at Oram Road.

The local resident who had requested that it should be removed contested the County Council view. He was currently discussing the issue with them.

## BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017

Permission to put a bench in Water Street was awaited.

Resolved:- That the report be accepted and that the County Council be asked for an update on the proposed site for the bench in Water Street.

### **4507. REMEMBRANCE SUNDAY:**

The Clerk reported that he had received an invitation from the Brindle St. James Parochial Church Council inviting the Parish Council to attend the Remembrance Day Service at the Parish Church of St. James on Sunday 12th November 2017 at 10.45 a.m.

The Clerk also submitted an invitation from the Mayor of Chorley for representatives of the Parish Council to attend the Remembrance Day Service in Chorley.

Resolved: - That the invitation from Brindle St. James be accepted, that a wreath be purchased to be laid at the Memorial to the Fallen by the Vice Chairman (Councillor D. Metcalfe) on behalf of the Parish Council and that the wording on the wreath be as follows "In memory of all in the Parish who gave their lives."

### **4508. WITHNELL FOLD NATURE RESERVE:**

The Clerk reported that a press statement on the future of Withnell Fold had been sent for insertion in Brindle Voice.

Resolved: - That an amended press statement be placed in the Brindle Voice.

### **4509. DENHAM QUARRY:**

At the last meeting a resident of Top oth Lane had commented that the footpaths in the Quarry were overgrown with vegetation and not being maintained by Chorley Council. They had been asked to undertake maintenance work to the footpaths..

Resolved:- That the report be noted.

### **4510. SHUTTLINGFIELDS TRUST:**

The Chairman (Councillor D. Cranshaw) reported on the current situation regarding the winding up of the Trust

Resolved:- That the report be accepted.

### **4511. SOCIAL ISOLATION PILOT PROJECT:**

Councillor Dr McGovern reported on the current situation

Resolved:- That the report be noted.

### **4512. DIGITAL ACCESS/INCLUSION:**

The Clerk reported an approach by Chorley regarding the digital access for residents. They were proposing workshops and drop in sessions.

Councillor Dr. McGovern commented on this .

The Vice Chairman (Councillor D. Metcalfe) suggested that the Community Hall could be used as a drop in centre.



## **BRINDLE PARISH COUNCIL – 9TH OCTOBER 2017**

The Chairman (Councillor D. Cranshaw) agreed to ask the Community Hall Management Committee about this and the provision of WIFI.

Resolved:- That the views of Councillor Dr.McGovern be submitted to Chorley Council and the Chairman (Councillor D. Cranshaw) discuss IT provision at the Community Hall with the Management Committee.

### **4513. ROYAL AIR FORCE CENTENARY:**

The Clerk reported that the RAF had asked the Parish Council to consider staging events to mark the centenary.

Resolved:- That the correspondence be sent to Brindle and the uniformed organisations.

### **4514. DEMENTIA FRIENDS**

The Clerk submitted a letter from an organisation named Dementia Friends inviting people to befriend a dementia sufferer.

Resolved :- That details be included in Brindle Voice.

### **4515. ELECTORAL REVIEW:**

The Clerk reported that the Boundary Commission intended to undertake an electoral review of the size of Chorley Council (number of elected members). This was to take place in June 2018.

Chorley Council was to hold a briefing meeting to explain the review and how it may impact on Parish Councils. The Parish Council had been invited to send 2 representatives to a meeting on 21st November between 6.45 and 7.45.

Resolved:- That the Chairman (Councillor D. Cranshaw) attend the meeting.

### **4516. LIAISON COMMITTEE:**

The Clerk reported that the next meeting would be held on 18th October at Chorley .

Resolved:- That the Chairman (Councillor D. Cranshaw) attend on behalf of the Parish Council.

### **4517. DATE OF NEXT MEETING:**

Monday 4th December 2017 at 7.30 p.m. at the Community Hall Water Street Brindle.

**There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.50 p.m.**

**SIGNED  
CHAIRMAN**

**4TH DECEMBER 2017**